



**Corrigendum to Tender
For
Supply, Installation,
Commissioning & Maintenance
of Biometric Attendance System
along with Leave & Attendance
Software Application**

**The National Small Industries Corporation Limited
NSIC Bhawan
(A Government of India Enterprise)
Okhla Industrial Estate, Phase – III,
New Delhi– 110 020**

Dated: 04-09-2017

Corrigendum

Subject: - Corrigendum to tender for Supply, Installation, Commissioning & Maintenance of Biometric Attendance System along with Leave & Attendance Software Application

Reference is made to the tender no. NSIC/HO/TISDC/65 w.r.t. Supply, Installation, Commissioning & Maintenance of Biometric Attendance System along with Leave & Attendance Software Application. In this regard it is informed that there are following amendments in the tender documents. Bidder may accordingly bid for the same.

Clause:

Last date of submission of tender	September 08, 2017 1430 HRS
Date of opening of Technical Bid	September 08, 2017 1500 HRS

Amendment:

Last date of submission of tender	September 14, 2017 1430 HRS
Date of opening of Technical Bid	September 14, 2017 1500 HRS

Clause:

Expected Outcome & Deliverables with Time Schedule

The total duration for carrying out the aforesaid work encompassing the scope of work as defined above would be 8 (eight) weeks from the date of release of work order as briefed in phases.

S.No	Activity/ Objective	Timeframe
1	Supply, Installation & Commissioning of Fingerprint Based Biometric Attendance Device in 96 Location of PAN India - Device with 500 users (each user 2 fingers) – 1 Nos. - Device with 100 users (each user 2 fingers) – 95 Nos.	8 Weeks from the date of Work Order
2	Training as per clause 2(c)	Simultaneously along with commissioning
3	Pilot Testing Activities	Simultaneously along with commissioning
4	Warranty	1 Year from the date of Go-Live
5	AMC	2 Years after the expiry of

Amendment:

Expected Outcome & Deliverables with Time Schedule

The total duration for carrying out the aforesaid work encompassing the scope of work as defined above would be 12 (eight) weeks from the date of release of work order as briefed in phases.

S.No	Activity/ Objective	Timeframe
1	Supply, Installation & Commissioning of Fingerprint Based Biometric Attendance Device in 96 Location of PAN India - Device with 500 users (each user 2 fingers) – 1 Nos. - Device with 100 users (each user 2 fingers) – 95 Nos.	12 Weeks from the date of Work Order
2	Training as per clause 2(c)	Simultaneously along with commissioning
3	Pilot Testing Activities	Simultaneously along with commissioning
4	Warranty	1 Year from the date of Go-Live/ Installation of device
5	AMC	2 Years after the expiry of warranty

1. Pre-Qualification Requirements

A. Organizational Parameter

Clause:

- I. The firm should have successfully completed at least 5 project of biometric fingerprint attendance machine in Government Organizations in last 5 years (Customer's Purchase Order & Satisfactory Completion Certificate from client should be provided along with the bid).

Amendment:

- II. The firm should have successfully completed at least 3 project of biometric fingerprint attendance machine in Government Organizations / Reputed Private Organization in last 5 years (Customer's Purchase Order & Satisfactory Completion Certificate from client should be provided along with the bid).

Clause:

A. Annual Maintenance Contract

- i) Along with the Tender bid the Tenderer must quote charge for comprehensive Annual Maintenance Contract (AMC) applicable after the expiry of the period of warranty.
- ii) Any Tender without quote for the AMC will not be considered.
- iii) The AMC shall include cost of transportation & halts of the servicing staff of the SUPPLIER and cost of any components that might require to be replaced in course of clearing faults.
- iv) The Corporation reserves the right for third party maintenance after expiry of the warranty period.
- v) **The manufacturer/supplier should give undertaking that all component / spares would be made available and comprehensive support will be provided on the whole Biometric Time attendance System, for a minimum period of five years.**
- vi) Comprehensive support will be as specified under Support and post Installation warranty.

Addition:

- vii) The warranty of the device will be counted from the date of Installation of the device and not from the date of supply.

SLA will be signed with the lowest selected bidder based on the terms of reference of the tender document.

Any external pressure by the bidder for this tender may lead the bidder to the disqualification.

Clause:

Evaluation Process

The evaluation will be carried out through a two-stage process. Sealed proposals (i.e. Technical Proposal and Financial Proposal) may be submitted in two separate envelopes (marked as "Technical Proposal" or "Financial Proposal").

The Evaluation Criteria is as follows:

S.N	Clause	Weightage	Total Weightage	
Organizational Parameter				
1.	Clause 4A (i)	5	70	
	Clause 4A (ii)	3 x 5 = 15		
	Clause 4A (iii)	5		
	Clause 4A (iv)	5		
	Clause 4A (v)	5		
	Clause 4A (vi)	5		
	Clause 4A (vii)	5		
	Clause 4A (viii)	5		
	Clause 4A (ix)	5		
	Clause 4A (x)	3 x 5 = 15		
Technical Demonstration				
2	Demo of the complete solution before the technical committee	i. Finger Print Device	5	30
		ii. Admin Dashboard	5	
		iii. Employee Dashboard	5	
		iv. Employee Management	5	
		v. Leave Application & Approval Process	5	
		vi. Attendance Regularization Process	5	
Total			100	

Amendment:

Evaluation Process

The evaluation will be carried out through a two-stage process. Sealed proposals (i.e. Technical Proposal and Financial Proposal) may be submitted in two separate envelopes (marked as "Technical Proposal" or "Financial Proposal").

The Evaluation Criteria is as follows:

S.N	Clause	Weightage	Total Weightage	
Organizational Parameter				
1.	Clause 4A (i)	5	70	
	Clause 4A (ii)	3 (projects) x 5 = 15		
	Clause 4A (iii)	5		
	Clause 4A (iv)	5		
	Clause 4A (v)	5		
	Clause 4A (vi)	5		
	Clause 4A (vii)	5		
	Clause 4A (viii)	5		
	Clause 4A (ix)	5		
	Clause 4A (x)	3 (years) x 5 = 15		
Technical Demonstration				
2	Demo of the complete solution before the technical committee	vii. Finger Print Device	5	30
		viii. Admin Dashboard	5	
		ix. Employee Dashboard	5	
		x. Employee Management	5	
		xi. Leave Application & Approval Process	5	
		xii. Attendance Regularization Process	5	
Total			100	

Annexure – `B`

FINANCIAL BID

FORMAT & REQUIREMENTS

1. Tender Ref. No.: NSIC/HO/TISDC/65
2. Name of the Bidder:
3. The offer with rates for the schedule of requirements of items, as elaborated under, to be submitted. Adhering to the format given below is a Pre-requisite for considering your bids:

S. No.	Item	Qty	Basic Price	GST	Any Other specify	Total
1	Supply of Fingerprint Based Bio-metric Attendance device (500 users) – for Head Office locations including AMC Charges	1				
2	Supply of Fingerprint Based Bio-metric Attendance Device (100 users) – for 95 locations including AMC Charges	95				
3	Installation & Commissioning of Bio-Metric Device at locations	96				
4	Implementation & customization of Leave & Attendance Software including AMC charges	1				
5	Training at work place	1				
	Grand Total					

Table – 1

In words (Rs.....)

I/we hereby confirm that to the best of our knowledge and belief:

1. The rate quoted will be reasonable and valid for the period of one year from the date of opening of financial bid. The period can be extended with mutual agreement.
2. Tendered rates are at par with the prevailing market rates and not more than the price usually charged for same nature/class or description from any other, either foreign or as well as Government purchaser.

3. In respect of indigenous items/services for which there is a controlled price fixed by law, the price quoted are not higher than the controlled price.
4. Services/Products/Goods supplied, will be of requisite specification and quality.
- 5. The payment shall be made according to the Payment Terms mentioned on page no. 15 of 29.**

Note:

1. The Bidders are advised to quote rate in absolute Indian Rupees.
2. The rate quoted will be reasonable and valid for period of contract from the date of opening of financial bid. The period can be extended with mutual agreement.
3. No condition will be entertained and conditional tender will be liable to be rejected.

Signature of the Bidder with stamp

Name :

Designation :

Date :

End of Document